

**JEFFREYSTON COMMUNITY COUNCIL**

Interim Clerk/RFO: Marie Everall, Collinsford Cottage, Jeffreyton, Kilgetty SA68 0RX  
clerk@jeffreystoncommunitycouncil.gov.uk

23<sup>rd</sup> March 2026

Dear Members,

An extra Ordinary MEETING of Jeffreyton Community Council will take place online via Teams, on Friday 27<sup>th</sup> March **2026 at 7.00 pm**. ALL Members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

Yours sincerely,  
Mrs M Everall A/Clerk  
and RFO

1. Chairs welcome  
and apologies for  
absence
2. Clerk/RFO Interviews
3. HMRC / PAYE
4. Audits 2024/25 & 2025/26
5. Return of JCC Property
6. Procurement of replacement laptop

\*Exclusion of the Press and the Public. Council will resolve that the press and the public be excluded from the items of business due to the confidential nature of the business to be transacted.